



PLANNING AND DEVELOPMENT
CONCEPTUAL PLAN CHECKLIST

(A) ALL PLANS		
1	Label with subdivision name in title block.	
2	North Arrow.	
3	Written and graphic scales.	
4	Location map – two main road corridors.	
5	Tract boundaries.	
6	Flood hazard zones and elevations referenced and graphically depicted. Reference FIRM map date and community panel number.	
7	Acreage chart indicating number of lots and acreage of lots, streets, ponds, open space or recreation area, bufferyards, wetlands, etc. (as applicable), and total acreage.	
8	Phasing limits, if applicable.	
9	Existing and proposed land uses throughout the project and adjoining parcels.	
10	Zoning classifications and use district regulations within the project boundaries.	
11	Owner's and subdivider's data on plan.	
	Name:	Phone:
	Address:	
12	Project parcel TMS number.	
13	Proposed pedestrian access or trails.	
14	Streets.	
(B) SINGLE-FAMILY RESIDENTIAL SUBDIVISIONS		
1	Significant topographic and physical features, including the location of significant trees, and the location of watercourses within the tract.	
2	Lot arrangement.	
3	Proposed lot size.	
4	Proposed amenities area(s) for private use.	
5	Proposed areas dedicated for public use.	
6	Required on-site open space areas. Calculate and graphically depict on plans.	
(C) NONRESIDENTIAL, MULTIFAMILY AND AND TOWNHOUSE PROJECTS		
1	Significant topographic and physical features, including the location of protected trees, and the location of watercourses within the tract.	
2	Size and location of buildings.	
3	Zoning information including: setbacks, parking, travel aisles, loading areas, and bufferyards.	
4	Refuse receptable locations.	
5	Required on-site recreations areas, if applicable.	
6	Pedestrian access within project and between adjoining uses.	