

TOWN OF MOUNT PLEASANT, SOUTH CAROLINA
BIDS AND PURCHASES COMMITTEE
Tuesday, September 4, 2018
Municipal Complex, Committee Meeting Room, 3rd Floor
100 Ann Edwards Lane, Mount Pleasant, SC 29464

MINUTES

Members Present: Jim Owens, Chairman; Kathy Landing and Gary Santos

Staff Present: Eric DeMoura, Town Administrator; Marcy Cotov, Chief Financial Officer; Rick Griles, Procurement Officer and Kevin Mitchell, Town Engineer

Mr. Owens called the meeting to order at 10:03 a.m.

1. Approval of Minutes from the [August 8, 2018](#) meeting

Ms. Landing moved for approval; seconded by Mr. Santos. All present voted in favor.

2. Public Comments

[None]

3. Award of contract for the construction of [Shem Creek pedestrian walkway and pocket park](#)

Mr. DeMoura stated that there are excellent contract recommendations that Mr. Griles will review.

Mr. Griles stated that this is for Phase III improvements and includes a pedestrian walkway that runs parallel to the bridge and the pocket park between Red's Ice House and RB's Seafood Restaurant. He said the walkway will include a viewing platform and a covered shelter. The walkway will be ADA compliant and the construction timeframe is approximately six months. He said three bids were received and the low

responsive and responsible bid was from Cape Romain Contractors, Inc. He stated that staff would like to recommend contracting with Cape Romain Contractors, Inc., in the amount of \$1,748,000 which will be contingent upon approval of a permit from the US Coast Guard and the South Carolina Department of Transportation.

Kevin Mitchell, Town Engineer, stated that this is an exciting project. He introduced the structural engineer, Jen Hayes, who was also involved in the Phase II project and designed this project. He also introduced Cliff Haugh, with Cape Romain Contractors, Inc.

He stated that the boardwalk will extend from the sidewalk on the east side to the west side. He said it is approximately 260 linear feet total. He said the width varies, with the viewing area at approximately 16 feet wide. He said the handrail height will be 42 inches high, consistent with Phase II. He stated that this will be an IPE decking. He stated that the railing is designed to meet the ADA specifications. He said there will be an elm tree that is eight inches in diameter, which is a tall tree with upward drawing canopy, which will retain its leaves year-round. He said the covered bridge was positioned off to the side to prevent the blocking of the traffic when you go over Shem Creek. He said it will tie in to the other side.

3. SHEM CREEK PEDESTRIAN WALKWAY & POCKET PARK



3. SHEM CREEK PEDESTRIAN WALKWAY & POCKET PARK



Mr. Mitchell stated that there will also be a pocket park, which is the third element of Phase III. He said there will be a nice brick paver entrance. He added that some of the palm trees will be repositioned into the landscaping and seating area, as well as interpretive signage. He said there will be some rocking chairs at the end, making this a very special place.

Mr. Owens stated that it is apparent that a great deal of effort went into this, as it looks like a great plan. He expressed his gratitude to staff for all their hard work. He asked if there was an anticipated start date planned.

Mr. Mitchell stated that they are looking at early October, as there is still permitting to be obtained from the US Coast Guard and SCDOT. He said they are hoping for completion prior to the summer season of 2019.

Mr. Santos asked if the walkway going toward the water will have access to the docks and the pocket park.

Mr. Mitchell stated that it will not. He stated that they are going to maintain the entrance to Red's Ice House on the side and it will be railed off along the edge.

Mr. Santos stated that previously there was a pocket park in that area prior to it becoming a dog park. He said Red's Ice House now allows dogs and asked if there would be an area for dogs.

3. SHEM CREEK PEDESTRIAN WALKWAY & POCKET PARK



Mr. Mitchell stated that some dog waste dispensers could be added; however, there will not be a green area, only landscaping on the side. He said dogs will not be prohibited.

Ms. Landing moved to award, according to staff's recommendation, the contract for the Shem Creek Pedestrian Walkway and Pocket Park to Cape Romain Contractors, Inc., in the amount of \$1,748,000 to construct this project, contingent upon the US Coast Guard and South Carolina Department of Transportation permit approvals; seconded by Mr. Santos. All present voted in favor.

4. Award of contract for [electrical upgrades to recreation fields](#)

Mr. Griles stated that in the prior fiscal year, the Town completed the upgrades to fields #2 and #3 at the Duffy Baseball Complex on Center Street. This year, the Town is completing the Duffy fields and upgrading field #1. Staff evaluated the responses and Chambers & Associates was the lowest responsive and responsible bidder; however, their bid

exceeded the Town's budget. Staff negotiated with Chambers & Associates, Inc., and was able to reduce the bid amount for all work to a revised amount of \$308,300 which is a total reduction of \$5,500. Staff recommends contracting with Chambers & Associates, Inc., in the amount of \$308,300 to perform the electrical upgrades at the Duffy Baseball Complex recreation field #1. He said the work will be performed during the December/January timeframe.



Mr. Griles stated that the picture illustrates the low-profile lighting, which is a significant improvement over the existing lighting.

Mr. Santos moved to approve staff's recommendation to contract with Chambers & Associates, Inc., in the amount of \$308,300 to perform the electrical upgrades at Duffy Baseball Complex Recreation field #1 as described by staff; seconded by Ms. Landing. All present voted in favor.

5. Award of contract for [Police body cameras](#)

Mr. Griles stated that in February 2018, the Police Department applied for special funding through the South Carolina Department of Public Safety's Body-Worn Cameras Fund. On August 16, 2018 the Town received notification of award for funding in the amount of \$62,095.55 to purchase body worn cameras. In June 2018, the Town purchased WatchGuard in-car cameras and server through a State contract for in-car cameras and found the equipment to be very reliable. Given the effective results of the in-car camera system, the Police Department recently submitted a sole source request to purchase 175 Vista HD WiFi body cameras and associated software from the current in-car camera

manufacturer, WatchGuard, Inc. The WatchGuard cameras are only available directly from WatchGuard as there are no dealers or resellers of the equipment. These WatchGuard cameras are the only cameras available that will sync with the in-car systems due to proprietary technology. This integrated system between body-worn and in-car camera systems on one platform can automatically link together to provide evidence. WatchGuard, Inc., submitted a bid in the amount of \$246,612.50. The body-worn cameras will be partially funded by the Body-Worn Cameras Fund in the amount of \$62,095.55. The balance is within the budget. He stated that staff would like to recommend awarding a contract to WatchGuard, Inc., in the amount of \$246,612.50 to purchase 175 Vista HD WiFi Police body cameras and associated software. He stated that in the next illustration, the officer is pressing one button, which is all that is required to activate the cameras.



Mr. Owens asked if the \$246,612.50 includes the \$62,095.56.

Mr. Griles responded in the affirmative.

Ms. Landing moved to award, as per staff's recommendations, a contract to WatchGuard, Inc., in the amount of \$246,612.50 to purchase 175 Vista HD WiFi Police body cameras and associated software; seconded by Mr. Santos. All present voted in favor.

6. Adjourn

There being no other business, meeting adjourned at 10:17 a.m.

Respectfully submitted,

Barbara Ashe

September 4, 2019