

**TOWN OF MOUNT PLEASANT, SOUTH CAROLINA
BIDS AND PURCHASES COMMITTEE
Monday, April 30, 2018
(May Committee Meetings)
Municipal Complex, Committee Meeting Room, 3rd Floor
100 Ann Edwards Lane
Mount Pleasant, SC 29464**

MINUTES

Members Present: Jim Owens, Chairman; Kathy Landing and Gary Santos

Staff Present: Eric DeMoura, Town Administrator; Marcy Cotov, Chief Financial Officer; Rick Griles, Procurement Officer

Mr. Owens called the meeting to order at 9:00 a.m.

1. Approval of Minutes from the April 2, 2018 meeting

Mr. Santos moved for approval; seconded by Ms. Landing. All present voted in favor.

2. Public Comments

[None]

3. Award of contract for the construction of Snee Farm Drainage Improvements

Mr. Griles stated that this is for the construction of the Snee Farm Drainage Improvements. He said staff received six responses and the low response was from Gulf Stream Construction Company, Inc. He stated that this is a large stormwater improvement project that includes replacing and upgrading the stormwater pipes, installing new stormwater pipes, rehabilitating existing pipes, channel maintenance and repair, and

construction best management practices for the water quality. He said a portion of the improvement will also include asphalt paving, pavement removal, curb and gutter construction, sidewalk placement, erosion control and pavement markings. He said that this is approximately four miles of pipe that is either being replaced or installed and will take approximately two years to complete. He said this project is funded through the State Revolving Fund (SFR), which will be heard by Finance Committee for consideration at the May 1, 2018 meeting. He said staff reviewed the responses and found Gulf Stream Construction Company, Inc.'s bid to be responsive and responsible and recommends award in the amount of \$7,987,152.76.

Mr. Santos stated that there is a significant difference between the highest and lowest bid, which is approximately \$5 million dollars. He said the next lowest bid appears to still be significantly higher. He asked if there was a reason for such a large difference.

Mr. Griles stated that staff did clarify with Gulf Stream who felt their bid was satisfactory. He said they are also a local company versus the other companies.

Mr. Santos asked if Gulf Stream was a part of the Town's local vendor partnership program and if they are located in the Town of Mount Pleasant.

Mr. Griles stated that they were not part of the local vendor partnership program, as their offices are located in Charleston.

Mr. Owens asked how much pipe will be used for this project.

Mr. Griles stated that it is four miles of either new installation or rehabilitation of pipe. He said this also includes one mile of channel maintenance and six locations where they will be retrofitting for water quality.

Mr. Santos made a motion to approve staff's recommendation for Gulf Stream Construction Company, Inc., in the amount of \$7,987,152.76 to construct the Snee Farm Drainage Improvements as described by staff; seconded by Ms. Landing. All present voted in favor.

4. Award of contract change order for construction administration and oversight of Snee Farm Drainage Improvements

Mr. Griles stated that the Town previously contracted with Woolpert, Inc., to provide consulting services for the Snee Farm watershed. He stated that they provided a comprehensive watershed assessment and developed final design drawings and documents necessary to solicit bids for the Town's Snee Farm drainage improvements project. Staff requests approval of a change order to Woolpert, Inc.'s, existing contract to provide additional consulting services in the amount of \$481,730 for construction administration and oversight of the Snee Farm drainage improvement project.

Ms. Landing asked why this was not part of the original bid.

Mr. Griles stated that it is not known what precisely needs to be managed until the final design is complete. He said once the final design is complete they can more accurately provide pricing on the construction administration oversight, because at that point, they know exactly what work will be performed.

Ms. Landing made a motion to award the change order to Woolpert, Inc.'s existing contract to provide additional consulting services in the amount of \$481,730 for construction administration and oversight of the Snee Farm drainage improvements; seconded by Mr. Santos. All present voted in favor.

5. Award of contract for design of interior renovations of the Park West Pool restroom and the Jones Center storefront and lobby area

Mr. Griles stated that for this project for the Park West facility, it will include lockers, showers and restrooms. He said it will also include some ADA (Americans with Disabilities Act), improvements. He stated that it will be an add-on to the building, and they will also have HVAC installed. He said at the Jones Center, they will rework and redesign the existing lobby area, replace the flooring, paint, and install a keyless security entry.

He stated they received two responses to the solicitation from Rosenblum Coe Architects, Inc., and Stubbs Muldrow Herin Architects. He said that staff evaluated the responses and made a recommendation to enter into negotiations with Stubbs Muldrow Herin Architects to provide professional services for the design of interior renovations of the Park West Pool restrooms and R.L. Jones Center storefront and lobby area. Should the negotiations be successful, staff further request permission to contract with this firm. In the event the negotiations are unsuccessful, staff request permission to negotiate with the next responsive, qualified firm, Rosenblum Coe Architects, Inc., and if successful, to enter into a contract.

Mr. Santos asked if staff will come back to this Committee once the costs are obtained.

Mr. Griles stated that typically they do not. He said they negotiate and if within budget, they execute the contract.

Ms. Landing made a motion that based on the selection committee's recommendation, to allow staff to enter into negotiations with Stubbs Muldrow Herin Architects, to provide professional services for the design of interior renovations of the Park West Pool Restrooms and R.L. Jones Center Storefront and Lobby area. Should the negotiations be successful, staff further request permission to contract with this firm. In the event the negotiations are unsuccessful, staff request permission to negotiate with the next responsive, qualified firm, Rosenblum Coe Architects, Inc.; seconded by Mr. Santos. All present voted in favor.

6. Adjourn

There being no further business, meeting adjourned at 9:11 a.m.

Respectfully submitted,
Barbara Ashe
April 30, 2018