

**TOWN OF MOUNT PLEASANT, SOUTH CAROLINA  
BIDS AND PURCHASES COMMITTEE  
Monday, March 4, 2019  
Municipal Complex, Committee Meeting Room, 3<sup>rd</sup> Floor  
100 Ann Edwards Lane, Mount Pleasant, SC 29464**

**MINUTES**

**PRESENT:** Jim Owens, Chair; Gary Santos and Kathy Landing

**STAFF PRESENT:** Eric DeMoura, Town Administrator; Marcy Cotov, Chief Financial Officer

Mr. Owens called the meeting to order at 8:30 a.m.

**1. Approval of Minutes from the [January 3, 2019](#) meeting**

*Ms. Landing moved for approval; seconded by Mr. Santos. All present voted in favor.*

**2. Public Comments**

[None]

**3. Review of the Construction Manager at Risk Process**



Ms. Cotov stated that last year the Procurement Code was updated to allow for a different method of construction contracting. One of the methods was the Construction Manager at Risk method. This method is currently being used for the construction and expansion of Fire Station 4. Since the award of the Construction Manager at Risk (CMR) will require the Guaranteed Maximum Price to come back to the Bids and Purchases Committee this fall, she wanted to provide an overview of the process. The first step was to solicit for qualified architectural or engineering services. That was done last fall and at the November 5th meeting, the Bids and Purchases Committee approved negotiating and awarding a contract to Rosenblum Coe Architects, Inc., out of the four proposals received. The next step was to solicit for a qualified CMR; this was also done in the fall. Of the six qualified CMR firms that were reviewed, they were evaluated and reduced to four. The four prequalified firms then had to submit a response to a Request for Proposals for pre-construction services. The CMR contract was awarded at the December 3 Bids and Purchases Committee meeting to Hood Construction Company, Inc. The award for the pre-construction, while below the threshold required for Bids and Purchases Committee approval, was brought to the Committee so that they would be aware of the process and know when staff bring to the Committee a request to award the Guaranteed Maximum Price, why they are only looking at one firm. As the architect is going through the process, they will be sure that they are staying within the scope of the budget. Upon completion of design, staff will work with them to come up with a Guaranteed Maximum Price that will be brought back to the Bids and Purchases Committee for approval.

**4. Award of contract for [adaptive signal control system upgrades](#) on Coleman Boulevard**



Ms. Cotov stated that as an improved part of the Coleman Boulevard project was the upgrade of the InSync adaptive traffic control system for nine intersections along Coleman Boulevard. The upgrades include a processor update and detection equipment upgrades. Also, in the project is the expansion of the adaptive control system to three additional intersections to expand the existing corridor connectivity and coordination. Rhythm Engineering is the single source for InSync system equipment. It is recommended that the Bids and Purchase Committee approve contracting with Rhythm Engineering in the amount of \$279,298.50 to upgrade the system at nine (9) intersections along Coleman Boulevard and to install the system at three (3) additional intersections to expand the existing corridor connectivity and coordination.

Ms. Landing asked if this was in addition to what is already going on for Coleman or separate.

Ms. Cotov stated that it was separate.

Mr. Landing asked if these are the same people who handle the light control on Highway 17.

Ms. Cotov replied in the affirmative.

Ms. Landing asked if it senses the cars and level of traffic itself, or if it is pre-programmed based on time.

Mr. DeMoura stated it is based on platoons. It platoons vehicles to gain roughly a 20 percent efficiency throughout the network.

Ms. Landing stated that coming off Route 41 onto Highway 17 people are excited about the possibility of the second lane southbound, but they also think if they can fix that turn, we still have the problem that the lights stop traffic at Brickyard, and it often seems there are no cars coming from the side roads. There is a big backup of traffic that makes it hard to get onto Highway 17.

Mr. DeMoura stated that it is the same system. There are times during peak hours where even this system, cannot keep up with the tremendous demand at that moment. If there is a backup at a location where the off roads do not appear to have vehicles, then he will take that information to the right people and see if it is operating properly.

Mr. Santos added that the Walmart light often turns red early in the morning, when there is no other traffic nearby.

Mr. Owens stated he sees nine intersections along Coleman with an additional three. He asked where the additional three are slated to be installed.

Ms. Cotov stated that they are existing but will have the new equipment on them. It is Chuck Dawley and Myrick Road; Chuck Dawley, Ben Sawyer and Coleman; and, Rifle Range Road and Ben Sawyer Boulevard.

Mr. Santos stated that Chuck Dawley needs one at Bowman Road. It backs up to 526 sometimes.

*Mr. Santos made a motion to approve contracting with Rhythm Engineering in the amount of \$279,298.50 to upgrade the InSync system at nine intersections along Coleman Boulevard and to install the system on three additional intersections to expand the existing connectivity and coordination as advised by staff. The motion was seconded by Ms. Landing. All present voted in favor.*

## **5. Local Vendor Quarterly Report**



	Year to Date	Percentage	Quarter 2	Percentage
Local vendors *	5,440,526	19%	4,793,636	18%
Non-local vendors	23,206,828	81%	21,624,643	82%
Total vendor payments:	\$ 28,647,354		\$26,418,279	

Ms. Cotov stated that this was the quarterly update on the Local Vendor Report. For the second quarter of FY 2019, local vendors, defined as those with a Town address and Business License, comprised 18% of all vendor payments. This brings the year-to-date total up to \$5.4 million or 19% of total payments. Local vendors in the Town's Local Vendor Partnership Program total 38 vendors.

Mr. Santos stated that \$5.4 million for only this fiscal year is great.

Ms. Cotov stated that it would be July 1 to December 31.

Mr. Santos stated that it is good news and asked if we could send this information out to other businesses, so they can see that there are businesses that are enjoying the opportunity to partner with the Town.

Ms. Landing commented that most of the time when we are not choosing a Mount Pleasant company, it is because they do not provide what we need. We may want to talk to some of these companies about not moving from where they are but expanding into Mount Pleasant. She stated that more companies are saying they would love to have something on this side of the bridge. With our community full of bridges, we would love to have more locations, so it is easier to get around and cuts down traffic.

Mr. Santos wanted to let people know that this does not include professional services, like attorneys.

Ms. Cotov stated that the main criteria to be part of the partnership is that your principal place of business is in Mount Pleasant.

Mr. Santos stated he wrote that criteria in 1997.

Ms. Landing stated that Economic Development would be non-professional businesses. Ms. Landing said it would be more manufacturing and contract businesses. An example is that we sometimes hire businesses out of North Charleston, because they do not have a location here and they do great work. She asked if it is possible to get a list of everyone that we hire for services and contact information, and follow-up with them.

Mr. DeMoura stated that absolutely we could do that, but it may take some time and work. He stated he did not want to let the opportunity pass because it is important to promote the program, as Mr. Santos mentioned. It has been a point of emphasis under Mr. Santos and Mr. Owen's leadership to promote the Local Vendor Partnership Program, and the Town has been. It is reflected in the numbers that are seen above.

Ms. Landing stated there was no rush to get this done, but it would be great to start working on the report.

Mr. Owens stated that it would be great for Ms. Landing to have this information for the Economic Development side of the equation, but the numbers speak for themselves. The Town does a great job as far as our Local Vendors, and he appreciates the information.

## **6. Adjourn**

There being no further business, meeting was adjourned at 8:43 a.m.

Respectfully submitted,

Gina Artrip

March 4, 2019